

## Microsoft SharePoint online

Microsoft's SharePoint Online is a web based collaboration tool for businesses. It makes it easier for people to work together, enabling them to share documents online, create collaboration sites on the web, intranets, extranets, perform business intelligence queries on mass data, manage content on the fly and more. It's web based and comes with the usual Microsoft security, so companies can load their data into the Cloud and feel secure about it, then share it out to company users and even external portals for customers. If you subscribe to BPOS, it's included and it can also be purchased separately.

### What is SharePoint?

Most businesses use SharePoint to house MS Office documents, spreadsheets, presentations, pictures, workflows, PDF's, blogs and a knowledge base on a web portal site for their own employees. It comes with site search capabilities, email integration, calendar functions for events and resource planning, even social networking functions to bond a business together. The data would typically be sectioned by departments and companies can create views which group data for projects or specific types of work, rather than accessing it in the old way, through the old company s:\ drive . This creates an immediate speed improvement on the workflow of a business.

### The SharePoint benefits

- ✚ Document and file sharing minimizing version problems
- ✚ More productive workforce
- ✚ Faster working environment
- ✚ Secure data backed up online
- ✚ Business continuity as you have access from any internet browser
- ✚ Flexible working as users can access their data from home
- ✚ Web access to all your data
- ✚ Monthly subscription fee
- ✚ Better on cash flow
- ✚ No payment for future upgrades, as MS upgrade the software and hardware for free
- ✚ 99.9% SLA for uptime from MS
- ✚ Microsoft multiple layers of security for your data
- ✚ Can coexist with in house systems

### How much does it cost?

	Price/unit/month
BPOS Full package bundle: (Including SharePoint)	£6.70
BPOS deskless working: (Cut down web version)	£2.01
<b>Or purchased as separates:</b>	
SharePoint online standard	£3.52
SharePoint online deskless	£1.34
<b>TechQuarter's migration fees:</b>	
Audit of present system	£Inc.
Project plan creation	£Inc.
Template company design	£1,499
Senior consultant	£975/day
Consultant	£775/day
Onsite Training, one to one	£50/user
Classroom training	£775/day
(All prices are ex vat.)	



BPOS service pricing is a guide only. A minimum purchase of 5 units is required initially, then single increments can be purchased subsequently. Charitable discounts are available as is a 30 day free trial for the BPOS.

Contact TechQuarters on 0800 148 8001 or email [info@techquarters.com](mailto:info@techquarters.com) for more information.

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